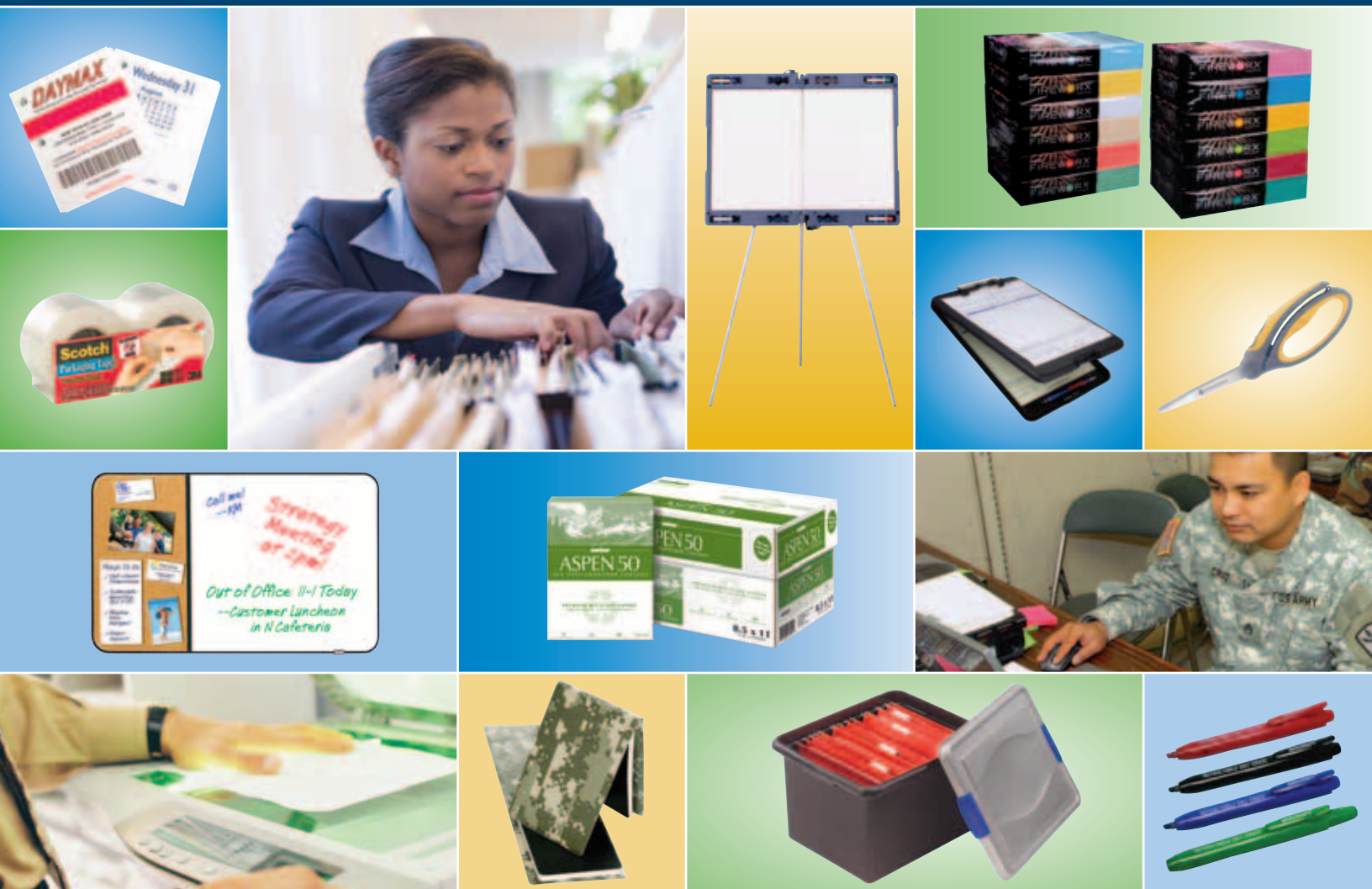


# Your Mission. Your Way.



Fall 2008  
Office Products

[www.GSAglobalsupply.gsa.gov](http://www.GSAglobalsupply.gsa.gov)

See it. Buy it. Get it.

# Make GSA Your Source for Office Supplies.

GSA provides support to military and civilian agencies acquiring office supplies, while offering flexible options designed to accommodate specific requirements. Together, these benefits present comprehensive and flexible choices suitable for meeting any office product requirement.

## Highlights of GSA's Flexible Requisition/Acquisition Methods:

### Requisitioning from GSA

GSA Global Supply procures office supplies meeting the recurring needs of your federal agency or branch of the military. Since GSA Global Supply has already procured the most in-demand office supplies on the government's behalf, obtaining these products through GSA Global Supply is a simple requisition between agencies – no comparison shopping is necessary. Standard shipping is included with most orders and “direct delivery” products are clearly identified.

This catalog features some of GSA Global Supply's most popular office supplies. To view GSA Global Supply's complete offering of office supplies, visit [www.GSAglobalsupply.gsa.gov](http://www.GSAglobalsupply.gsa.gov). Once on the Web site, select “Go” beneath the “Browse Products” option. After you advance to the next page, choose the “Office Supplies” tab. You will find a vast array of products, including portable electronic file storage devices, organizational tools, environmentally-friendly paper products, and much more.

**For additional information about ordering from GSA Global Supply, see page i of this publication.**

### Purchasing from a GSA Vendor

By offering office supplies that cover the breadth of the commercial marketplace, the GSA Multiple Award Schedule (MAS) program enables your agency to choose from thousands of office products, available from hundreds of pre-qualified vendors. Typically, this method of procurement is quicker and easier than open-market procurements. Although an acquisition is a more involved option than a requisition through GSA Global Supply, issuing a purchase order through the MAS program may be appropriate for obtaining office products not widely requested enough to be included in the GSA Global Supply inventory. For more information, visit [www.gsa.gov/products](http://www.gsa.gov/products) and click the “Office Supplies and Equipment” link.

### Special Order Program

GSA Global Supply has a robust Special Order Program (SOP). Customer agencies can place requisitions for NSN or part numbered items with GSA Global Supply and be assured that GSA will take all the necessary steps to ensure compliance with all Federal Acquisition Regulations (FAR) and Executive Orders. GSA Global Supply's SOP Program includes a wide variety of products and related services such as tools and hardware, office products, cleaning supplies and fire equipment. SOP items can be ordered from GSA Global Supply by calling the GSA Global Supply call center at (800) 525-8027 or via FEDSTRIP/MILSTRIP. GSA Global Supply Stores or Base Stores supported by GSA Global Supply can also assist with placement of SOP orders (visit [www.gsa.gov/globalsupply](http://www.gsa.gov/globalsupply) for more information on Global Supply stores and Global Supply base partners).

### Ensuring Reuse with GSA Personal Property Management

Screening other agencies' excess personal property inventories is the federal government's priority source of supply. And with today's increased environmental consciousness, reusing excess property is a source of pride.

To help you acquire the excess property your agency needs, GSA offers [www.gsa.gov/gsaaccess](http://www.gsa.gov/gsaaccess), the personal-property reporting tool for the federal government. At GSAXcess®, reporting, searching and selecting excess property is convenient and user-friendly.

In addition to the office supplies available through GSA Global Supply, GSA has contracts in place with hundreds of vendors that offer a wide variety of office products. The selection is comparable to that of the commercial marketplace but without the burden of performing an open-market procurement. For detailed descriptions of the products below and vendor listings, please access the GSA eLibrary through [www.gsa.gov/elibrary](http://www.gsa.gov/elibrary).

- **MAS 36 for Office Imaging and Document Solutions** covers equipment and services used to create, duplicate, and manage documents. These include copiers, duplicators and associated supplies, mail management equipment, document conversion services, document identification systems, and more.
- **MAS 58 for Professional Audio/Video Telecommunications and Security Solutions** covers audio and video recording equipment, closed circuit television systems, and monitors. Related services and accessories are also covered.
- **MAS 67 for Photographic Equipment** provides access to various office photographic products such as digital cameras, film, paper, and processing equipment.
- **MAS 75 for Office Products/Supplies and Services and New Products/Technology** offers customers access to office products, and restroom products to assist in daily business operations. Items include copier paper, writing instruments, toner, labels, desktop supplies, automated data products, paper towels, and more.
- **MAS 76 for Publication Media** provides books, pamphlets, and periodicals. The books include information covering computers, technology, finance, accounting, science, math, and topics for children. Online data sources are also included in this Multiple Award Schedule.
- **MAS 81IB for Shipping, Packing and Packaging Supplies** provides pallets, bags, hazardous material packaging, shipping, packaging, radio frequency materials, and packing supplies.
- **SAS 00JWOD** includes mandatory source products that can be purchased from AbilityOne (formerly JWOD). This Single Award Schedule offers a variety of office supplies that include writing instruments, and desk supplies such as blotters, binders, labels, and hole punches.

# Over 125 new office products from GSA Global Supply ...



GSA Global Supply is pleased to highlight some of the new office supplies, and our best selling copier papers. From latex-free rubber bands to ergonomic scissors, GSA Global Supply offers a wide variety of office supplies that carry our service guarantees.

- Easy Requisitions – See It. Buy It. Get It.
- Flexible – Featuring Multiple Ordering Options
- Reliable – Delivering the Products You Need, Where You Need Them
- Anywhere – Assuring Global Delivery
- Anytime – Supporting 24/7 Purchasing
- More – Offering Extensive Product Selection
- Safe – Providing Easy Compliance

The items in this publication represent just a few of the office supplies available from GSA Global Supply. For our complete line of office products, visit **www.GSAGlobalsupply.gsa.gov**.

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## Ordering

### Online (24 Hours):

**www.GSAGlobalsupply.gsa.gov**

The GSA Global Supply Web site gives you access to tens of thousands of tools, office supplies, computer products and other items. You can use your government purchase card or arrange direct billing with your Activity Address Code (AAC/DoDAAC). Select the items you want and place your order.

All GSA Global Supply items are also available via **GSAAdvantage!**® and the DOD EMALL web site.

### Telephone:

**(800) 525-8027**

**DSN 465-1416**

Call our toll-free number to place your order. We are open from 7:30 a.m. to 8 p.m. (Eastern Time), Monday through Friday.

### Fax Orders (24 Hours):

**(800) 856-7057**

You will receive a confirmation of your order with a tracking number for your files.

## Part Number Ordering

Many GSA Global Supply catalogs feature items with National Stock Numbers (NSNs) and others with GSA part numbers. FEDSTRIP/MILSTRIP customers can order GSA part-numbered items by using one of the following identifiers:

- AOB: For domestic shipment
- AO2: For overseas shipment

Both NSNs and GSA part-numbered items carry the same customer benefits. All are FAR-compliant and AbilityOne Guaranteed. All can be shipped anywhere on the globe. All are backed by GSA Global Supply customer service.



## DOD EMALL

All GSA Global Supply items appear on the DOD EMALL site. Customers must use their AAC/DoDAAC to purchase GSA items.





# USB Flash Drives

Ultra Sleek Portable Data Storage



**Password Protection Model**



**Encrypted Model**  
FIPS Certified

**MADE IN THE  
USA** ★

## FAST TRANSFER SPEEDS!

- ▶ Sleek Lightweight Design  
Does Not Block Adjacent USB Ports
- ▶ Compatible with USB 1.1 & 2.0  
WIN2000/ME/XP/Vista - Mac OS 9+ - Linux 2.4+
- ▶ Durable Data Storage Retention for 10+ Years
- ▶ 1,000G Shock Resistance - Water-resistant
- ▶ Dual LED Indicators
- ▶ Lanyard with Detachable Clip
- ▶ Limited Lifetime Warranty  
Compare to 2-5 year warranties of other drives!
- ▶ Two Models Available in a Range of Capacities

### "Plug and Play" USB Flash Drive

Supports Password Protection

7045-01-558-4983.....	512MB Capacity.....	EA
7045-01-558-4984.....	1GB Capacity.....	EA
7045-01-558-4986.....	2GB Capacity.....	EA
7045-01-558-4987.....	4GB Capacity.....	EA
7045-01-558-4985.....	8GB Capacity.....	EA
7045-01-558-4988.....	16GB Capacity.....	EA

### High Security USB Flash Drive

256-bit AES Encryption FIPS Certified Ultra Sleek and Ultra Secure, SKILCRAFT® Encrypted USB Flash Drives are pre-loaded with enhanced security software that meets Federal Information Processing Standards and the highest level of data protection approved by the Federal Government.

7045-01-558-4989.....	512MB Capacity.....	EA
7045-01-558-4990.....	1GB Capacity.....	EA
7045-01-558-4991.....	2GB Capacity.....	EA
7045-01-558-4992.....	4GB Capacity.....	EA
7045-01-558-4993.....	8GB Capacity.....	EA
7045-01-558-4994.....	16GB Capacity.....	EA

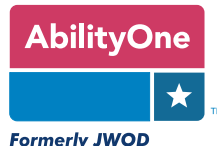


Use Your GSA  
SmartPay® Card

Purchase of these SKILCRAFT USB Flash Drives fulfills the required source provision of the Javits-Wagner-O'Day Act.

SKILCRAFT® trademark licensed by  
National Industries for the Blind

**Created with pride by Americans who are Blind or have other Severe Disabilities™**



# Calendars



## New 2009 Calendars

Use the reference table below to find the 2009 calendar items you need.

	2008 NSN	2009 NSN			U/I	Price
<b>BASIC DESK CALENDARS</b>						
Calendar Blotter Pad (18 x 22")	7510-01-450-5467	7510-01-545-3731		<b>UNICOR</b>	EA	\$3.27
Calendar Pad (3 x 3-3/4")	7510-01-450-5407	7510-01-545-3709		<b>AbilityOne</b>	EA	\$3.03
Calendar Pad (3-1/2 x 5-1/2")	7510-01-450-5425	7510-01-545-3773		<b>AbilityOne</b>	EA	\$2.56
Weekly Appointment Book (8-1/2 x 11")	7530-01-450-5457	7530-01-545-3767		<b>UNICOR</b>	EA	\$3.23
Activity Schedule (Previously OF67) (8-1/2 x 11") (10 in a Package)	7540-01-450-5433	7540-01-545-3714		<b>UNICOR</b>	PG(10 EA)	\$4.64
<b>WALL CALENDAR</b>						
Wall Calendar 11-5/8 x 8-7/8" (10 in a Package)	7510-01-450-5450	7510-01-545-3761		<b>UNICOR</b>	PG(10 EA)	\$5.25
<b>AT-A-GLANCE</b>						
At-A-Glance Flip-A-Week Refill (5-5/8 x 7")	7510-01-528-5621	7510-01-528-5621	<b>DD</b>		EA	\$4.94
28-Month Planner (8-1/2 x 11")	7510-01-528-8310	7510-01-528-8310	<b>DD</b>		EA	\$5.22
<b>DAYMAX</b>						
Pocket Appt. Book Refill	7530-01-450-5414	7530-01-545-3738		<b>AbilityOne</b>	EA	\$3.49
Month-at-a View (5-1/2 x 8-1/2") 3-Hole IE/LE Version Refill	7510-01-537-7841	7510-01-537-7808	<b>DD</b>	<b>AbilityOne</b>	EA	\$5.66
Day-at-a-View (5-1/2 x 8-1/2") 7-Hole GLE Version Refill	7510-01-537-7853	7510-01-537-7810	<b>DD</b>	<b>AbilityOne</b>	EA	\$12.93
<b>FRANKLIN COVEY REFILLS</b>						
Franklin Covey Annual Refill Pak (Flex-Dated):						
Pocket Size (3-1/2" x 6")	7510-01-517-5921	7510-01-517-5921	<b>DD</b>		EA	\$25.95
Compact (4-1/4" x 6 3/4")	7510-01-517-5927	7510-01-517-5927	<b>DD</b>		EA	\$29.65
Classic (5-1/2" x 8-1/2")	7510-01-517-5925	7510-01-517-5925	<b>DD</b>		EA	\$32.43
Monarch (8-1/2" x 11")	7510-01-517-5971	7510-01-517-5971	<b>DD</b>		EA	\$39.86

# Boards and Easels

## Modular Calendar Board



Unique modular panels can be moved into new positions as each month expires. Board includes sections for notes and upcoming dates, plus large writing spaces for each day of the week. Easy-to-clean Total Erase® dry erase surface is guaranteed to resist staining and ghosting. Reusable calendar boards allow for constant update of key dates and events. Includes Quartet® dry erase marker and "Easy-Mount" hanging hardware. Frame has a graphite finish.

OS1-J4CMP32	Quartet	Black	3 x 2'	EA	\$100.61
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## Note and Dry Erase Board

This unit combines dry erase and sticky cork on one board. Sticky portion can be used to display photos and more, and the dry-erase area can be written on. Board mounts with interlocking fasteners featuring Command™ adhesive.



OS1-J4558-BB-DE	NEW	3M	36 W x 22" H	EA	\$78.57
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## Rubber-Tak Board

Board features an elegant, modern, cast-aluminum frame with injection-molded, radius-edge corners for safety and style. Superior surface makes this board ideal for use in classrooms, hallways, auditoriums, industrial spaces, and sports and fitness areas. Surface will not show pinholes, and it resists moisture, mold, mildew, bacteria and chemicals. Board has excellent sound- and shock-absorbent qualities, and it is stain-resistant, non-fading, and easy to maintain. L-clips are included for installation.



♻️ 100% Postconsumer Material

OS1-J4BRT12300	NEW	BestRite	3 W x 2" H	EA	\$34.20
OS1-J4BRT12400	NEW	BestRite	4 W x 3" H	EA	\$55.62
OS1-J4BRT13002	NEW	BestRite	8 W x 4" H	EA	\$122.25

## Bulletin Board



Designed to be used with thumbtacks or pushpins. Hanging hardware included.

**Fabric surface with aluminum frame.**

7195-01-484-0017	NEW	DD	SKILCRAFT	AbilityOne	Blue	2 x 3'	EA	\$86.81
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**Fabric surface with plastic frame.**

*Includes built-in tray for pens or markers.*

7195-01-484-0015	NEW	DD	SKILCRAFT	AbilityOne	Blue	3 x 4'	EA	\$109.76
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## Magnetic Porcelain Marker Board

Hard non-porous, non-absorbent enamel surface resists scratching and denting. Cleans without ghosting or shadows. Features rigid plastic frame. Mounting system includes clear plastic hangers with a pre-installed round hole.



7110-01-555-0292	NEW	DD	SKILCRAFT	AbilityOne	White	18 x 24"	EA	\$64.23
7110-01-555-0294	NEW	DD	SKILCRAFT	AbilityOne	White	24 x 36"	EA	\$99.00
7110-01-555-0293	NEW	DD	SKILCRAFT	AbilityOne	White	36 x 48"	EA	\$182.90

GSA Global Supply  
guarantees  
compliance with  
federal procurement  
regulations.

Check out our expanded inventory at  
[www.GSAGlobalsupply.gsa.gov](http://www.GSAGlobalsupply.gsa.gov).  
 We're growing to meet your needs!

## Dry Erase Starter Kit

Markers contain low-odor, non-toxic ink for use on whiteboards and other non-porous surfaces. Quick-drying ink erases easily. Chisel tip allows for broad, medium or thin line marks. Four color set includes one each of black, blue, red and green. Set includes 2-oz. bottle of dry erase spray cleaner and one eraser.



7520-01-557-4971 **NEW** **DD** SKILCRAFT AbilityOne KT \$9.00

## Retractable Dry Erase Marker Set

Retractable markers with easy single-handed operation eliminates the need for capping and re-capping while in use. Low-odor, non-toxic premium ink dries quickly on whiteboards and won't ghost or leave shadows. Tip is made of durable polyester that holds its shape and will not leak. Chisel tip allows broad, medium and fine point marking. Handy pocket clip for portability. Set of four markers includes one each of black, blue, red and green.



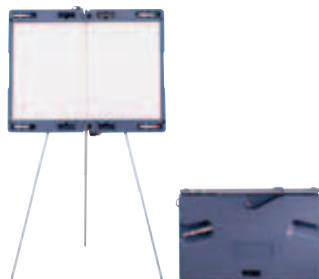
ⓘ 18-month maximum shelf life (extendable)

Nontoxic Item

7520-01-519-5769 **NEW** **DD** SKILCRAFT AbilityOne Assorted SE \$2.88

## Portable Easel Markerboard

This contemporary display tool for the professional presenter converts from briefcase-style unit to presentation mode in seconds. Portable and lightweight, the board features four markers, an eraser, a large 23-1/2" x 35-1/2" dry-erase marker surface, built-in marker and eraser storage, and telescopic aluminum legs that snap firmly into place. Unit is constructed of tough ABS plastic resin.



OS1-J419982 **NEW** Ghent 27 W x 34" H EA \$187.58

## Magnetic Easel

This easel's magnetic markerboard with aluminum frame can be displayed on a tabletop, or legs can telescope to 65" high for use on a floor. Easel comes with a full-length flip-chart bar, marker tray, and skid-resistant rubber tips on legs. Unit folds for convenient storage.



OS1-J41040M2 **NEW** Ghent 27 W x 36 D to 65" H EA \$122.85

## Tripod Easel

Great for visual displays, this tripod easel features an adjustable support ledge (with ridge) that makes displaying signs and posters a snap. Unit is lightweight and disassembles easily when not in use.



OS1-J40M99996 **NEW** Quartet Natural Oak Finish Full Height: 64" EA \$43.86

## Premium Foam Board



Foam board is great for office presentations and projects. Board has color on both sides and measures 36 x 48" when open, and 36 x 24" when closed.

OS1-J4902090	<b>NEW</b>	Elmers	White	EA	\$12.40
OS1-J4902091	<b>NEW</b>	Elmers	Black	EA	\$15.10
OS1-J4902099	<b>NEW</b>	Elmers	Blue	EA	\$9.18

# Basic Office Supplies

## Antimicrobial Rubber Bands



Antimicrobial rubber bands protect against cross-contamination and the spreading of germs during shared use. Bands are 100 percent latex-free and contain no natural rubber proteins. Box contains 1/4 lb.

OS1-A642199	<b>NEW</b>	Alliance Rubber Company	1/16 W x 3-1/2" L	BX	\$1.47
OS1-A642339	<b>NEW</b>	Alliance Rubber Company	1-8 W x 3-1/2" L	BX	\$1.47
OS1-A642179	<b>NEW</b>	Alliance Rubber Company	1/8 W x 7"L	BX	\$1.47
OS1-A642649	<b>NEW</b>	Alliance Rubber Company	1/4 W x 3-1/2" L	BX	\$1.47
OS1-A642549	<b>NEW</b>	Alliance Rubber Company	Assorted	BX	\$1.47

## X-Treme File Rubber Bands



Durable file bands are made from EPDM formula and are 100 percent latex-free with no natural rubber proteins. Bands protect against latex allergy reactions. Box contains 1 lb.

OS1-A602004	<b>NEW</b>	Alliance Rubber Company	Black 7 x 1/8"	BX	\$5.20
OS1-A602005	<b>NEW</b>	Alliance Rubber Company	Lime 7 x 1/8"	BX	\$5.20

## Latex-Free Rubber Bands



Bands protect against latex-allergy reactions and are 100 percent latex free with no natural rubber proteins. Soft-stretch feature protects against carpal tunnel syndrome. Box contains 1 lb.

OS1-A637546	<b>NEW</b>	Alliance Rubber Company	3-1/2 L x 1/4" W	BX	\$4.65
OS1-A637646	<b>NEW</b>	Alliance Rubber Company	7 L x 1/8" W	BX	\$7.45
OS1-A637336	<b>NEW</b>	Alliance Rubber Company	Assorted	BX	\$7.45

## Ergonomic Scissors



Scissors feature spring-assisted action and adjustable-tension control. Blades are three times harder than stainless steel and provide an ultra-smooth cut. Cushioned RibGrip™ handles enable comfort and stability for use. Scissors are highly resistant to corrosion and adhesives (such as glue and tape). Limited lifetime manufacturer's warranty.

OS1-H314233	<b>NEW</b>	Westcott by Acme United	9"	EA	\$11.48
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## Mini Stacking Bins



Designed for easy organization of office supplies and other items, these stackable bins can be configured to create a versatile storage system. Each bin features a label slot for easy identification, making them perfect for storage rooms.

OS1-F5110026	<b>NEW</b>	Iris	4-1/8 W x 7-1/8 D x 3" H	EA	\$1.41
OS1-F5110053	<b>NEW</b>	Iris	5-1/2 W x 10-1/2 D x 5" H	EA	\$1.89

For the most current information on availability and pricing, visit us online:  
[www.GSAglobalsupply.gsa.gov](http://www.GSAglobalsupply.gsa.gov)



# Binders and Filing

## Portfolio with Calculator



Portfolio features a leather-look vinyl cover with inside pocket and solar-powered, 8-digit calculator with rubber keys. Also includes 8-1/2 x 11" lined writing pad and a rubberized-grip retractable pen.

7510-01-484-4563 **NEW** **DD** SKILCRAFT AbilityOne Black EA \$27.74

## Writing Portfolio, Camouflage

Camouflage pocket pad holder can be used with either NSN 7530-00-243-9366 (3-1/2-6") or NSN 7530-01-060-7511 (3-1/2 x 4-1/2"). Memo book is included.



7510-01-557-4970 **NEW** **DD** SKILCRAFT AbilityOne Camouflage 4 x 6" DZ \$37.75

Side-opening portfolio features an embossed vinyl cover in a new, digitized camouflage pattern. Features a pocket on the left side for loose documents, a loop for a pen, and a slot for business cards. Writing pad and pen are included.

7510-01-557-4978 **NEW** **DD** SKILCRAFT AbilityOne Camouflage 6 x 9" EA \$3.93

7510-01-557-4977 **NEW** **DD** SKILCRAFT AbilityOne Camouflage 9 x 12" EA \$6.90



Includes U.S. Army logo.

7510-01-557-4979 **NEW** **DD** SKILCRAFT AbilityOne Camouflage 6 x 9" EA \$6.90

GSA Global Supply is proud to offer AbilityOne (formerly JWOD) products.

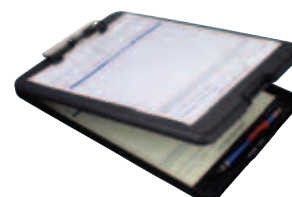
## Portable Desktop

This portable desktop combines all the benefits of the original Saunderson's Redi-Rite form holder with the bonus of a built-in calculator! Never try juggling your papers, pen and calculator again; carry them all as one. Convenient 1-1/2"-deep storage located under hard, smooth writing surface. Strong clip keeps papers secure.



OS1-F700220 **NEW** Saunders 1/4 W x 16 H x 2-3/4" D EA \$41.88

This lightweight organizer is ideal for office or field. The SlimMate design permits the organizer to fit easily into a briefcase and has a large, open, internal storage space. For each unit ordered the color shipped will be either Raspberry Red, Spring Green or Caribbean Blue.



OS1-F700531 **NEW** Saunders 9.4 W x 13.5 H x 1.3" D EA \$5.74

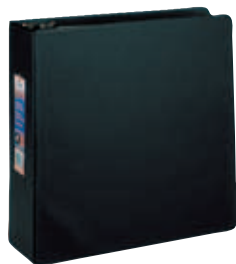
### Antimicrobial Project Folder

Heavyweight project folder features built-in AgION® antimicrobial additive to prevent growth of bacteria, yeasts, mold and fungi. Folder is made of archival-quality polypropylene and opens on two sides with thumb-cut front for easy access. Reduced glare. Water resistant.



OS1-F162137 **NEW** C-Line 8-1/2 x 11" BX(contains 25 EA) \$7.47

### Round-Ring Binder



Binder includes one of the highest recycled contents found in the binder industry, and it contains no VOCs (volatile organic compounds). Non-stick material ensures no print transfer. Heavy-duty rings stand up to repeated use. Case-wrapped, biodegradable poly.

70% Postconsumer Material

OS1-L220307	<b>NEW</b>	Aurora	Black	1"	EA	\$2.09
OS1-L220314	<b>NEW</b>	Aurora	Black	1 1/2"	EA	\$2.31
OS1-L220321	<b>NEW</b>	Aurora	Black	2"	EA	\$2.96

### Filing Tabs

Tough and long-lasting file tabs are extra-thick to minimize wear and tear from repeated use. These 2"-wide tabs are easy to write on and apply. Great for indexing and organizing notes.



OS1-F5686F-50BL	<b>NEW</b>	3M	Blue	PK(contains 50 EA)	\$3.86
OS1-F5686F-50RD	<b>NEW</b>	3M	Red	PK(contains 50 EA)	\$3.86
OS1-F5686F-50YW	<b>NEW</b>	3M	Yellow	PK(contains 50 EA)	\$3.86

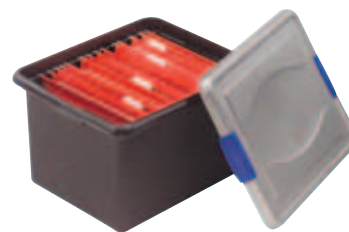
### File Storage Box



Storage box accommodates letter hanging-file folders. Molded grooves allow stacking. Lid snaps tight to secure contents. Flip-top lid allows for easy access to files. Stackable with casters removed.

OS1-F5139910 **NEW** Iris 13-3/5 W x 12-3/5 H x 22-3/4" D EA \$9.45

Box's soft-grip latches provide easy opening and closing, and multiple boxes are stackable for easy storage. Holds both letter- and legal-sized file folders.



OS1-F51737410 **NEW** Rubbermaid Black/Silver 17-5/8 W x 11 H x 14-1/2" D EA \$7.08

### Storage/Filing Box

Sturdy corrugated box holds letter- and legal-size files at the same time, and it features 25-percent greater letter size capacity than standard 24" boxes. Stores up to 24" of legal size or 30" of letter size files.

Partial side can be folded to create letter/legal file box divider. Easy FastFold™ one-step set-up saves assembly time. Deep, locking, lift-off lid stays in place for secure file storage. Stacking strength is the amount of evenly distributed weight that can be safely stacked on top of a box.



35% Postconsumer Material

OS1-P50337501 **NEW** Bankers Box White/Blue 15 W x 10 H x 24" D EA \$5.75

### Tear-By-Hand Packaging Tape

This packaging tape is ideal for moving, mailing, or package sealing. User simply measures and tears by hand, with no need for scissors or a dispenser. Tape tears straight, is extremely strong, seals securely, can be written on, and will not smear or smudge. Meets U.S. Postal Service regulations for standard packages. Thickness: 2.9 mils.



OS1-A83842-2 **NEW** 3M Clear 1-9/10" W x 50 Yds. L PK(contains 2 RL) \$13.19

# Paper and Envelopes



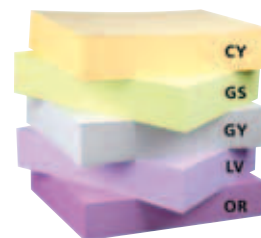
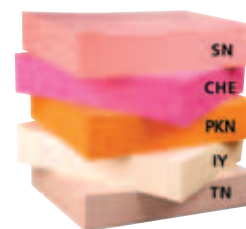
## Colored Multi-Use Paper

Acid-free paper is available in a variety of shades to provide options when printing memos, flyers, reports, posters and dividers. Paper is designed for use in all office equipment and printers. Package features an easy-open tear strip.

Paper has a 20-lb. basis weight.

 30% Postconsumer Material

OS1-P1MP-2201-SN	NEW	Boise	Jammin' Salmon ( TM )	8-1/2 x 11"	RM	\$3.62
OS1-P1MP-2201-CHE	NEW	Boise	Cherry Charge ( TM )	8-1/2 x 11"	RM	\$6.03
OS1-P1MP-2201-PKN	NEW	Boise	Pumpkin Glow ( TM )	8-1/2 x 11"	RM	\$6.03
OS1-P1MP-2201-IY	NEW	Boise	Flashing Ivory ( TM )	8-1/2 x 11"	RM	\$3.62
OS1-P1MP-2201-TN	NEW	Boise	Rat-a-Tat Tan ( TM )	8-1/2 x 11"	RM	\$6.03
OS1-P1MP-2201-CY	NEW	Boise	Crackling Canary ( TM )	8-1/2 x 11"	RM	\$3.62
OS1-P1MP-2201-GS	NEW	Boise	Garden Springs Green ( TM )	8-1/2 x 11"	RM	\$3.62
OS1-P1MP-2201-GY	NEW	Boise	Smoke Gray ( TM )	8-1/2 x 11"	RM	\$6.03
OS1-P1MP-2201-LV	NEW	Boise	Luminous Lavender ( TM )	8-1/2 x 11"	RM	\$3.62
OS1-P1MP-2201-OR	NEW	Boise	Echo Orchid ( TM )	8-1/2 x 11"	RM	\$3.62
OS1-P1MP-2204-PK	NEW	Boise	Powder Pink ( TM )	8-1/2 x 14"	RM	\$13.45
OS1-P1MP-2204-IY	NEW	Boise	Flashing Ivory ( TM )	8-1/2 x 14"	RM	\$11.70
OS1-P1MP-2204-GD	NEW	Boise	Fountain of Gold ( TM )	8-1/2 x 14"	RM	\$11.70
OS1-P1MP-2204-CY	NEW	Boise	Crackling Canary ( TM )	8-1/2 x 14"	RM	\$13.45
OS1-P1MP-2204-GN	NEW	Boise	Popper-mint Green ( TM )	8-1/2 x 14"	RM	\$13.45
OS1-P1MP-2204-BE	NEW	Boise	Bottle Rocket Blue ( TM )	8-1/2 x 14"	RM	\$13.45
OS1-P1MP-2207-SN	NEW	Boise	Jammin' Salmon ( TM )	11 x 17"	RM	\$12.66
OS1-P1MP-2207-PK	NEW	Boise	Powder Pink ( TM )	11 x 17"	RM	\$15.46
OS1-P1MP-2207-IY	NEW	Boise	Flashing Ivory ( TM )	11 x 17"	RM	\$21.66
OS1-P1MP-2207-BF	NEW	Boise	Boomin' Buff ( TM )	11 x 17"	RM	\$13.80
OS1-P1MP-2207-CY	NEW	Boise	Crackling Canary ( TM )	11 x 17"	RM	\$17.53
OS1-P1MP-2207-GN	NEW	Boise	Popper-mint Green ( TM )	11 x 17"	RM	\$15.77
OS1-P1MP-2207-BE	NEW	Boise	Bottle Rocket Blue ( TM )	11 x 17"	RM	\$13.93
OS1-P1MP-2207-LV	NEW	Boise	Luminous Lavender ( TM )	11 x 17"	RM	\$13.80



GSA Global Supply

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Heavyweight, acid-free paper is perfect for jobs and projects needing a more substantial feel, making it ideal for report covers, binding applications, mailers and more. Paper is designed for use in all office equipment and printers. Package features an easy-open tear strip.

**Paper has a 24-lb. basis weight.**

30% Postconsumer Material



OS1-P1MP-2241-BE	<b>NEW</b>	Boise	Bottle Rocket Blue ( TM )	8-1/2 x 11"	RM	\$11.75
OS1-P1MP-2241-CY	<b>NEW</b>	Boise	Crackling Canary ( TM )	8-1/2 x 11"	RM	\$8.56
OS1-P1MP-2241-OR	<b>NEW</b>	Boise	Echo Orchid ( TM )	8-1/2 x 11"	RM	\$9.89
OS1-P1MP-2241-IY	<b>NEW</b>	Boise	Flashing Ivory ( TM )	8-1/2 x 11"	RM	\$10.26
OS1-P1MP-2241-GD	<b>NEW</b>	Boise	Fountain of Gold ( TM )	8-1/2 x 11"	RM	\$5.96
OS1-P1MP-2241-GN	<b>NEW</b>	Boise	Popper-mint Green ( TM )	8-1/2 x 11"	RM	\$10.65
OS1-P1MP-2241-PK	<b>NEW</b>	Boise	Powder Pink ( TM )	8-1/2 x 11"	RM	\$11.41
OS1-P1MP-2241-AA	<b>NEW</b>	Boise	Aerial Aqua ( TM )	8-1/2 x 11"	RM	\$15.55
OS1-P1MP-2241-BA	<b>NEW</b>	Boise	Banana Blast ( TM )	8-1/2 x 11"	RM	\$18.15
OS1-P1MP-2241-ED	<b>NEW</b>	Boise	Emerald Thunder ( TM )	8-1/2 x 11"	RM	\$15.55
OS1-P1MP-2241-LN	<b>NEW</b>	Boise	Lemon Lift ( TM )	8-1/2 x 11"	RM	\$18.15
OS1-P1MP-2241-LE	<b>NEW</b>	Boise	Lightning Lime ( TM )	8-1/2 x 11"	RM	\$18.83
OS1-P1MP-2241-RY	<b>NEW</b>	Boise	Roman Candle Red ( TM )	8-1/2 x 11"	RM	\$18.15
OS1-P1MP-2241-TL	<b>NEW</b>	Boise	TNT Teal ( TM )	8-1/2 x 11"	RM	\$9.76

**Paper has a 65-lb. basis weight. PK contains 250 sheets.**

30% Postconsumer Material



OS1-P1MP-2651-BE	<b>NEW</b>	Boise	Bottle Rocket Blue ( TM )	8-1/2 x 11"	PK	\$14.83
OS1-P1MP-2651-CY	<b>NEW</b>	Boise	Crackling Canary ( TM )	8-1/2 x 11"	PK	\$14.83
OS1-P1MP-2651-BW	<b>NEW</b>	Boise	Dynamite White ( TM )	8-1/2 x 11"	PK	\$4.38
OS1-P1MP-2651-IY	<b>NEW</b>	Boise	Flashing Ivory ( TM )	8-1/2 x 11"	PK	\$14.83
OS1-P1MP-2651-SN	<b>NEW</b>	Boise	Jammin' Salmon ( TM )	8-1/2 x 11"	PK	\$15.41
OS1-P1MP-2651-GN	<b>NEW</b>	Boise	Popper-mint Green ( TM )	8-1/2 x 11"	PK	\$14.83
OS1-P1MP-2651-PK	<b>NEW</b>	Boise	Powder Pink ( TM )	8-1/2 x 11"	PK	\$15.41
OS1-P1MP-2651-AA	<b>NEW</b>	Boise	Aerial Aqua ( TM )	8-1/2 x 11"	PK	\$15.43
OS1-P1MP-2651-BA	<b>NEW</b>	Boise	Banana Blast ( TM )	8-1/2 x 11"	PK	\$18.04
OS1-P1MP-2651-LE	<b>NEW</b>	Boise	Lightning Lime ( TM )	8-1/2 x 11"	PK	\$18.04
OS1-P1MP-2651-RY	<b>NEW</b>	Boise	Roman Candle Red ( TM )	8-1/2 x 11"	PK	\$17.11
OS1-P1MP-2651-TL	<b>NEW</b>	Boise	TNT Teal ( TM )	8-1/2 x 11"	PK	\$10.90

We offer paper-shredding services,  
including on-site and pick-up options.

See GSA MAS 36 for details at

[www.gsa.gov/elibrary](http://www.gsa.gov/elibrary).



If you can't find what you need at GSA Global Supply, consider Schedule 75 as a convenient alternative for your office needs. GSA's Schedule 75 offers a full range of office supplies and equipment needed to run an office efficiently. Commercial suppliers contract with GSA to provide discounted office supplies and services. Some vendors also distribute AbilityOne products to assist federal users in complying with this legislative mandate. Many vendors also provide additional support services, including on-site stores, walk-in stores, and customizing and imprinting services.

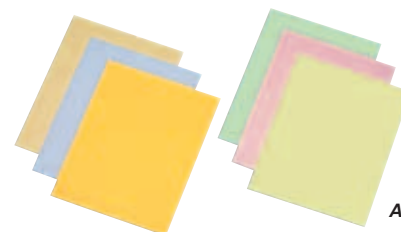
## Copier Paper

**A.** This quality, dual-purpose paper can be used in high-speed dry toner copiers and on offset duplicating equipment. Paper has a 20-lb. basis weight.

**Sheets are not hole-punched.**

 Contains 50% Recovered Material, Which Includes 30% Postconsumer Material

7530-01-148-1766		AbilityOne	Buff	8-1/2 x 11"	BX(contains 10 RM)	\$69.62
7530-01-146-3361		AbilityOne	Blue	8-1/2 x 11"	BX(contains 10 RM)	\$69.62
7530-01-156-4689		AbilityOne	Goldenrod	8-1/2 x 11"	BX(contains 10 RM)	\$69.62
7530-01-147-6812		AbilityOne	Green	8-1/2 x 11"	BX(contains 10 RM)	\$69.62
7530-01-150-0334		AbilityOne	Pink	8-1/2 x 11"	BX(contains 10 RM)	\$69.62
7530-01-147-6811		AbilityOne	Yellow	8-1/2 x 11"	BX(contains 10 RM)	\$69.62



## 100% Post-Consumer Paper

**B.** This product meets the need for an environmentally friendly paper, while delivering reliable, high quality performance. This 84-brightness paper is excellent for daily use in copiers and printers. Processed chlorine free (PCF) without additional bleaching. Both paper and packaging are recyclable with general office waste. Paper has a 20-lb. basis weight.

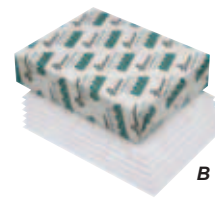
 100% Postconsumer Material

7530-01-503-8441	SKILCRAFT	AbilityOne	White	8-1/2 x 11"	BX(contains 5000 SH)	\$56.61
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**C.** ASPEN 100 is a 100-percent-recycled, multi-use, premium paper made without the use of chlorine or chlorine compounds (PCF), and it is engineered for use in copiers and printers. Acid-free paper features a 92 brightness.

 100% Postconsumer Material

OS1-P1054922	Boise		White	8-1/2 x 11"	RM	\$4.06
OS1-P1054925	Boise		White	11 x 17"	RM	\$9.53





## 50% Recycled Paper

A. Recycled Aspen 50 copier paper has the same hardworking characteristics and brightness as non-recycled sheets. It is high-performing with excellent runnability. Engineered for use in high-speed copiers, printers, and plain-paper fax machines, this acid-free paper has a 20-lb. basis weight and 92 brightness. Complies with the National Defense Authorization Act of 1998 and AFI 64-117, AF Government-Wide Purchase Card (GPC) program guidelines 2.10.4.

♻️ 50% Postconsumer Material

7530-01-555-2904	NEW	DD	Boise P/N 055011CTN	White	8-1/2 x 11"	BX(contains 10 RM)	\$40.55
7530-01-555-2911	NEW	DD	Boise P/N 055011	White	8-1/2 x 11"	RM	\$4.06
OS1-P1055011			Boise P/N 055011	White	8-1/2" x 11"	RM	\$3.97

Sheets are three-hole punched.

OS1-P1055031	NEW		Boise P/N 055031	White	8-1/2 x 11"	RM	\$4.36
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## Copier Paper

B. Guaranteed hassle-free performance in copiers, laser and inkjet printers, plain paper fax machines and multifunction machines. This 92-bright paper provides excellent print contrast. Designed to stay flat and not curl. Perfect for correspondence, as well as presentations. Paper has a 20-lb. basis weight.

Sheets are not hole-punched.

♻️ Contains 30% Recovered Material, Which Includes 30% Postconsumer Material

7530-01-335-2623	CPG			White	8-1/2 x 11"	BX(contains 10 RM)	\$37.43
7530-01-334-7817	CPG			White	8-1/2 x 14"	BX(contains 10 RM)	\$53.08



C. ASPEN 30 multi-use paper is a 30-percent-recycled paper engineered for use in high-speed copiers, plain-paper faxes, and laser printers. Acid-free paper has a 92 brightness.

♻️ 30% Postconsumer Material

OS1-P1054901			Boise	White	8-1/2 x 11"	RM	\$3.68
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## Copier Paper (Splox Delivery System)

D. The SPLOX recycled paper delivery system features a specially designed "speed loading box," which brings speed, innovation, and savings to any office or print center. Patent-pending, reclosable, "reamless" box allows user to take needed paper and protects unused paper from moisture and dust. Carton design significantly reduces risk of injury, while increasing productivity in the handling and loading of office paper. SPLOX weighs just 25 lbs., and it has an integrated wide-grip ergonomic handle. The handle, located atop the unit, lessens the need to bend, reducing strain on the lower back and spine. SPLOX has been proven to reduce the risk of musculoskeletal injury, fatigue and discomfort, and it reduces physical demands by 50 percent than traditional paper packaging. Acid-free paper has a 20-lb. basis weight and 92 brightness. SPLOX is ISTA certified for shipping.

♻️ 30% Postconsumer Material

OS1-P1SP-RC20			Boise	White	8-1/2 x 11"	CT(contains 2500 SH)	\$18.18
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Sheets are three-hole punched.

OS1-P1SP-RC20-P			Boise	White	8-1/2 x 11"	CT(contains 2500 SH)	\$19.99
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# GSA supports recycling.

## Aspen Color Copier Paper

**E.** Premium recycled paper for optimum performance in color copiers is made without the use of chlorine or chlorine compounds (PCF). Great for sales collateral, flyers, presentations, documents with full-cover coverage, and custom marketing materials requiring professional results. Laser guaranteed. FSC certified. Acid-free.

♻️ 100% Postconsumer Material

OS1-P1ACC-2811	<b>NEW</b>	Boise	White	8-1/2 x 11"	RM	\$10.08
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E

## Presentation Laser Paper

**F.** Aspen Laser is a premium recycled paper that delivers optimal performance in laser printers and color copiers. Laser smooth surface provides high-quality color prints and copies. Great for proposals and presentations with color charts and graphs, reports and external communications. Has a two-sided printing capability. Laser guaranteed. Acid-free paper has a 96 brightness.

♻️ 30% Postconsumer Material

OS1-P1BPL-2411-RC		Boise	White	8-1/2 x 11"	RM	\$14.28
OS1-P1BPL-RC14	<b>NEW</b>	Boise	White	8-1/2 x 14"	RM	\$8.52



F

**Sheets are three-hole punched.**

♻️ 30% Postconsumer Material

OS1-P1BPL-RC3HP	<b>NEW</b>	Boise	White	8-1/2 x 11"	RM	\$6.68
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## Glossy Color Laser Paper

**G.** Vibrant, high-definition, designer-quality paper provides distinctly intense color, text and high-resolution graphics. Optimal performance on color laser printers and color copiers. Great for creative design, promotional events, brochures, marketing and sales, collateral, photos and all full-color printing. Gloss coated on both sides with two-sided printing capability. Acid-free.

OS1-P1GLP-3211		Boise	White	8-1/2 x 11"	RM	\$14.66
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G

## Laser Printer Paper

**H.** This acid-free paper is ideal for everyday laser printing. Package features a tear strip for easy opening.

♻️ 30% Postconsumer Material

OS1-P1OM44008		OfficeMax	White	8-1/2 x 11"	RM	\$12.24
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H

## Inkjet Printer Paper

**I.** For maximum performance in everyday inkjet printing, this recycled paper delivers the same high-quality performance as a non-recycled sheet. Package features a tear strip for easy opening. Acid-free.

♻️ 30% Postconsumer Material

OS1-P1OM44010		OfficeMax	White	8-1/2 x 11"	RM	\$5.46
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I

It is GSA policy to offer products that fully comply with all applicable environmental regulations and Executive Orders.

## Executive Notebooks



Hard, lizard-look cover with flexible twin-wire construction means notebook will lay flat during use. Notebook features double-sided pocket and self-adhesive labels and tabs for customized indexing. Date area at the top of each page. Micro-perforated, college-ruled pages.

30% Postconsumer Material

OS1-P3A10200BLK	<b>NEW</b>	Blueline	Cover Black	8-1/2 x 11"	EA	\$14.81
OS1-P3A10200RED	<b>NEW</b>	Blueline	Cover Red	8-1/2 x 11"	EA	\$8.65
OS1-P3A7150BLK	<b>NEW</b>	Blueline	Cover Black	9-1/4 x 7-1/4"	EA	\$9.04

## Rigid Self-Seal Mailers

Durable, water-resistant rigid board construction provides superior edge protection. Self-seal flap closures require no taping. Convenient pre-printed address lines. Available in five common specialty mailers sizes.

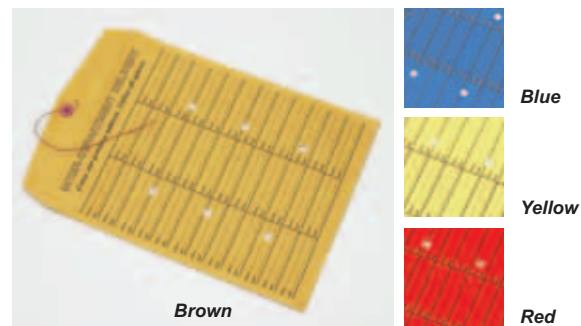


30% Postconsumer Material

OS1-P21064007	<b>NEW</b>	Henkel	5 x 5-3/4"	CT(contains 25 EA)	\$24.94
OS1-P21064009	<b>NEW</b>	Henkel	5-3/4 x 7-3/4"	CT(contains 25 EA)	\$25.18
OS1-P21064005	<b>NEW</b>	Henkel	6 x 8"	CT(contains 25 EA)	\$12.53
OS1-P21064008	<b>NEW</b>	Henkel	9 x 11"	CT(contains 25 EA)	\$16.77
OS1-P21064006	<b>NEW</b>	Henkel	12-1/4 x 9-1/4"	CT(contains 25 EA)	\$16.33

The brand names you know,  
the simplified ordering process  
you trust – all from  
**GSA Global Supply.**

## Inter-Department Envelope



Each envelope is printed on both sides with "NAME" and "DEPARTMENT", enabling each envelope to be reused a minimum of 63 times. Made from 28-lb. kraft stock with a string/button closure. Six second-through holes ensure that important documents are not left inside envelope.

**Three-column box format.**

30% Postconsumer Material

7530-01-463-3909	<b>NEW</b>	<b>DD</b>	AbilityOne	Brown	10 x 13"	BX(contains 100 EA)	\$28.01
7530-01-498-1086	<b>NEW</b>	<b>DD</b>	AbilityOne	Blue	10 x 13"	BX(contains 100 EA)	\$29.53
7530-01-498-1088	<b>NEW</b>	<b>DD</b>	AbilityOne	Yellow	10 x 13"	BX(contains 100 EA)	\$29.53
7530-01-498-1089	<b>NEW</b>	<b>DD</b>	AbilityOne	Red	10 x 13"	BX(contains 100 EA)	\$29.53

For the latest GSA Multiple Award Schedules and contract-award information, visit our GSA Multiple Award Schedules eLibrary at [www.gsa.gov/elibrary](http://www.gsa.gov/elibrary).



# Fax Order Form

<p>Customer Name _____</p> <p>Ship-To Address _____</p> <p>_____</p> <p>_____</p>	<p>Date _____</p> <p>Telephone Number _____</p> <p>Fax Number _____</p> <p>Optional Document Number (14 digits) _____</p> <p>Signature of Approving/Ordering Official (Optional) _____</p>
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## If Paying With Credit Card

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

## Activity Address Code

Activity Address Code \_\_\_\_\_

Access Code \_\_\_\_\_

## Remarks:

Will you accept a back order if an item is out of stock? ☐ Yes ☐ No  
(We do not place back orders for credit card purchases.)

***Fax your order  
24 hours a day!***

	GSA Part No./NSN	Quantity	Item Description	U/I	Unit Price	Extended Price
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

**Fax to (800) 856-7057** *Thank you for your order!*

(Your order will be confirmed by fax.)

Estimated Total Cost

## For GSA Use Only

Store	Ticket Number	Lines	Total	Fax Back (Date/Time/Initials)

BACK SIDE OF FORM

(BLANK)

Do NOT print this text!



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No matter what kind of work you do, SKILCRAFT makes a mechanical pencil that's right for you. From engineers and draftsmen who need the precision of fine lines to warehouse employees and soldiers who want rugged durability, we've got you covered. Attractively designed, our pencils offer a wide variety of point sizes, styles and grips. All feature pocket clips for convenience, replacement leads and erasers for long-lasting performance, as well as a cushion-grip or rubberized barrel for greater writing comfort. Want to express yourself in style? Get the lead out.

#### Ergonomic Mechanical Pencil

7520-01-451-2271...0.5mm Lead.....Gray Barrel  
7520-01-451-2270...0.7mm Lead.....Blue Barrel

#### Bold Point Mechanical Pencil

7520-01-347-9581...1.1mm Graphite-Based Leads...Black Barrel/Black Lead

#### Fidelity Push Action Mechanical Pencil

7520-00-161-5664...0.9mm Lead.....Black Barrel

#### Side Action Mechanical Pencil

7520-01-386-1581...0.5mm Lead.....Blue Barrel  
7520-01-385-7362...0.7mm Lead.....Gray Barrel

#### Tango Mechanical Pencil

7520-01-424-4864...0.5mm Lead.....Black Barrel  
7520-01-424-4874...0.7mm Lead.....Blue Barrel

#### Dual Action Cushion Grip Mechanical Pencil

7520-01-451-2267...0.5mm Lead.....Burgundy Barrel  
7520-01-451-2268...0.7mm Lead.....Blue Barrel

#### Dual Action Mechanical Pencil

7520-01-317-6428...0.5mm Lead.....Burgundy Barrel  
7520-01-317-6140...0.7mm Lead.....Black Barrel



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1

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2

Fax your order to (800) 856-7057.

3

To order online, visit us at [www.GSAglobalsupply.gsa.gov](http://www.GSAglobalsupply.gsa.gov).

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